**PLACEMENT ACTION PLAN**

If a student is struggling on placement an action plan should be considered at the earliest opportunity setting realistic and measurable targets for the student to be able to evidence improvement. This form should be completed by the Tutor in conjunction with the PE & Student. Please refer to the Practice Curriculum (Leeds Beckett only) and PCF.

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| --- | --- | --- | --- | --- |
| Student Full Name |  | | | |
| University | Leeds Beckett University | |  | |
| University of Leeds | |  | |
| Course / Programme | BA |  | MA |  |
| Placement | First (70-day) |  | Final (100-day) |  |
| University Tutor |  | | | |
| Date of Initial meeting |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Local Authority / Agency | Leeds Adult |  | Leeds Children |  |
| Wakefield Adult |  | Wakefield Children |  |
| Agency (please add) |  | | |
| Practice Educator Name |  | | | |
| No of days completed |  | | | |

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| --- |
| **Summary** |
| Strengths identified in placement |
|  |
| Areas for development identified by the PE, Student and Tutor (based on PCF domains) |
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| Any additional information that needs to be considered |
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| **Action Plan**  This should be task centred and include both areas that the student will address and the support that will be offered to the student to do so | | |
| Action to be taken | By whom | By when |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

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| --- | --- |
| **Action Plan Review Meeting**  Failure to engage with the Plan may lead to the student being withdrawn from placement | |
| Date of Review |  |
| Details | |
|  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Outcome Statement** | | | |
| The student has satisfactorily completed the Action Plan | | |  |
| Further action is required and is detailed in the review above | | |  |
| PE Signature |  | Date |  |
| Tutor Signature |  | Date |  |
| Student Signature |  | Date |  |

Tutor: please forward a copy of this completed form to:

LBU - [socialworkplacements@leedsbeckett.ac.uk](mailto:socialworkplacements@leedsbeckett.ac.uk)

UoL – [placements@healthcare.leeds.ac.uk](mailto:placements@healthcare.leeds.ac.uk)

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