**STUDENT PORTFOLIO FRONT SHEET**

**(to be inserted inside the portfolio)**

**Students Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**In preparing this portfolio I have ensured that I have:**

Maintained confidentiality in accordance with statement Yes / No

Only shared my portfolio with my PE1/PE2 and University of Leeds Staff Yes / No

Added URL/Hyperlinks to the evidence grid Yes / No

**My portfolio contains the following:**

1. Portfolio Front Sheet Yes / No

### 2. A Confidentiality Statement Yes / No

### 3. Placement Learning Agreement Yes / No

### 4. Supervision Notes Yes / No

### 5. Practice Educator’s Interim Report Yes / No

### 6. Three Direct Observations Yes / No

### 7. Practice Educator’s Final Report Yes / No

### 8. Feedback from Service Users Yes / No

### 10. Grid of days attended Yes / No

### 11. Practice Placement Assignment 3000 words Yes / No

### 12. 5 Extracts from your reflective journals Yes / No

### I confirm that I have submitted the following onto the VLE:

An electronic copy of my Placement Practice Assignment 3000 words Yes / No

An electronic copy of my student Placement Evaluation Form Yes / No

If you answer No to any of the questions that the portfolio is not ready to be submitted, and if it is submitted, it will be returned to you.

**Signed by the student: Dated:**