

Getting Started with PebblePad as a Practice Assessor / Supervisor

Please refer to the [PebblePad guidance for Assessors/Supervisors here](#) for guidance on navigating a workbook

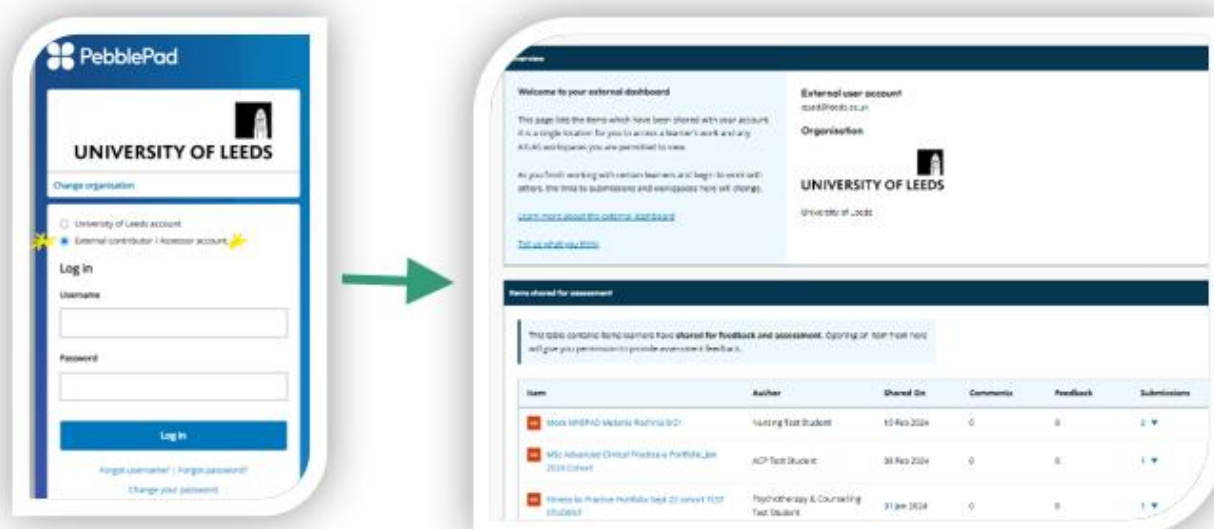
Getting Access

Your trainee will first need to share their MYEPAD (Nursing) or eMORA (Midwifery) with you as an external assessor by searching for your PebblePad account (*if you don't have an account yet or have forgotten your password, please jump to '[How to Request an Account/Forgotten Password](#)' below*)

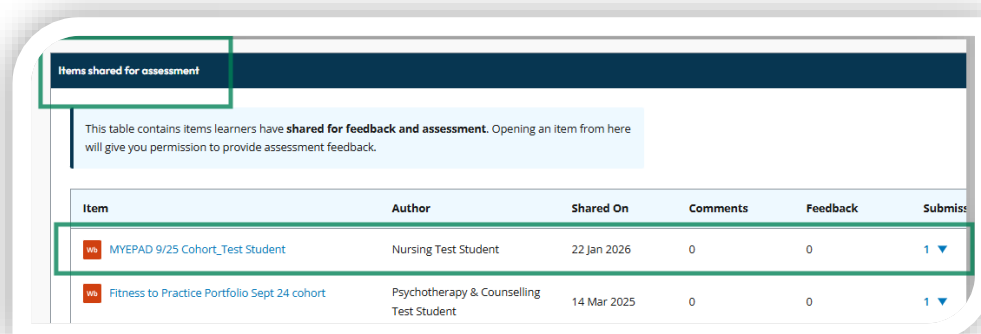
Once shared, you will receive an email from PebblePad (noreply@pebblelearning.co.uk) containing a link to access their workbook (note this may go into spam/junk)

Click on the link which will take you to the PebblePad login screen where you should select the option for '**External Contributor/Assessor Account**' (not University of Leeds account as this is for students and staff only) and log in using your email address and password (you can select forgotten password if needed – if you do that check spam/junk)

Once logged in, you will see the Assessor dashboard



Under the **Items shared for assessment** you should see your student's workbook listed. Click on it to open.



IMPORTANT: Ensure you click on the instance under 'Items shared for assessment' and not anything under 'Items shared with you' – the later will give you view access only and will indicate that the student has not shared their workbook with you correctly.

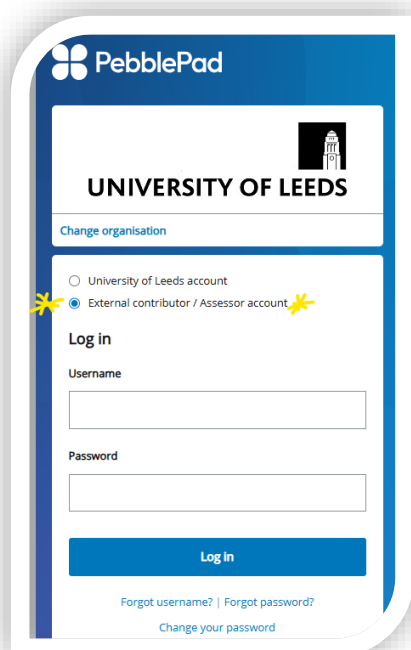
You can also access the PebblePad dashboard at any time by going to <https://v3.pebblepad.co.uk/login/leeds> and selecting the option for '**External Contributor/Assessor Account**' Your username is your NHS email address.

How to Request a PebblePad Account

If you have undertaken the relevant Practice Assessor or Practice Supervisor training you should contact the Practice Learning Facilitator at your Trust to ensure that they have created you a [Practice Educator record on PARE](#) . You can then contact epad@leeds.ac.uk and we can create an account for you for the University of Leeds PebblePad installation (note - we can't create account for other University's instances, you will need to contact their PebblePad support teams separately – your trainee should be able to provide contact details if needed).

Forgotten Password

You can reset your password by going to the University of Leeds PebblePad Login screen here: <https://v3.pebblepad.co.uk/login/leeds> - click on the '**External contributor / Assessor Account**' option. Your username is your email address. You can then select the Forgotten my Password option. Check spam/junk folders if an email does not come through.



Sometimes password reset emails don't make it through Trust firewalls, please contact epad@leeds.ac.uk if you have any issues with the process

Please refer to the [PebblePad guidance for Assessors/Supervisors here](#) for guidance on how to navigate a workbook